



Contractor Registration Form

Welcome to Delaware C-PACE! We're delighted you're interested in becoming a registered contractor/project developer. As such you will enjoy multiple perks, including:

- Listing on the C-PACE website for maximum exposure to potential clients
- Dedicated training on how to maximize the opportunities C-PACE presents
- Inclusion on the C-PACE distribution list so you're the first to know about new tools, new marketing materials, and other important updates.

Registration requires just two steps: (1) attend a free C-PACE training workshop (find details on the [Delaware C-PACE website](#)) and (2) submit this completed form. You'll be notified of your approval within 3–5 business days. Note that once your firm is registered, it is subject to the Registered Contractor Terms and Conditions on page 4.

To submit this form, choose one of the following options:

1. Complete and submit the registration online. [Download the most current version of Adobe](#) .
2. Complete the form online, save it to your computer, and email it to info@delawarecpaace.org
3. Print the file, fill it out, scan it, and email it to info@delawarecpaace.org.

Questions? [Contact us](#).

I. CONTACT INFORMATION*

Company name _____
Contact name _____
Title _____
Email _____
Phone _____
Address _____
City _____
State _____ ZIP Code _____

*The contact information provided here will be listed in our online, public-facing directory.

II. COMPANY SERVICES

Number of years in business _____

Average annual number of energy efficiency/clean energy projects in the last 5 years _____

What types of energy efficiency/clean energy services do you provide? (Check all that apply.)

- | | |
|---|---|
| <input type="checkbox"/> Energy auditing | <input type="checkbox"/> Project design |
| <input type="checkbox"/> Energy benchmarking | <input type="checkbox"/> Project development |
| <input type="checkbox"/> Energy modeling and analysis | <input type="checkbox"/> Project installation |
| <input type="checkbox"/> Measurement & verification | <input type="checkbox"/> Project integration and management |
| <input type="checkbox"/> Project commissioning | <input type="checkbox"/> Retro-commissioning |

Other: _____

What building energy improvements does your company offer? (Check all that apply.)

- | | |
|--|--|
| <input type="checkbox"/> Boilers, chillers, furnaces | <input type="checkbox"/> HVAC upgrades & controls |
| <input type="checkbox"/> Building envelope (insulation, windows) | <input type="checkbox"/> Lighting |
| <input type="checkbox"/> Energy management systems | <input type="checkbox"/> Roofing |
| <input type="checkbox"/> Energy efficiency (general) | <input type="checkbox"/> Solar PV |
| <input type="checkbox"/> Fuel cells | <input type="checkbox"/> Combined heat & power (CHP) |
| <input type="checkbox"/> Geothermal | <input type="checkbox"/> Pumps, motors, drives |

Other: _____

III. COMPANY LICENSES

Registered contractors must meet Delaware state and/or local licensing requirements applicable to the services offered.

List the licenses your company holds:

License name _____
License # _____
Expiration date _____

License name _____
License # _____
Expiration date _____

License name _____
License # _____
Expiration date _____

IV. CERTIFICATIONS (Check all that apply.)

- Building Energy Assessment Professional
(BEAP certification by ASHRAE)
- Building Performance Institute, Inc.
(professional certification)
- Certified Energy Auditor
(CEA certification by AEE)
- Certified Energy Manager
(CEM certification by AEE)
- Project Developer
(Certification by Investor Confidence Project)
- Certified Measurement & Verification Professional
(CMVP certification by AEE)
- LEED AP
(Leadership in energy and environmental design accredited professional by USGBC)
- Licensed Professional Engineer or Architect
- RESNET HERS
(home energy rater certification by RESNET)

Other: _____

REGISTERED CONTRACTOR TERMS AND CONDITIONS

Sustainable Energy Utility, Inc., d/b/a Energize Delaware (“Energize Delaware”), as statewide program administrator of the Delaware Voluntary Clean Energy Financing Program (“Commercial Property Assessed Clean Energy” or “C-PACE”), maintains a list of service providers that have registered to participate in the program. Each registered contractor/project developer (“contractor”) agrees to the following:

Each registered contractor shall (a) provide true, accurate, current and complete information as prompted by the registration form when registering; and (b) update and maintain the truthfulness, accuracy and completeness of such information. Registered contractors are not verified, vetted, endorsed or ranked. Energize Delaware reserves the right to remove a registered contractor from the database for any reason or no reason.

The registered contractor shall be and remain licensed, authorized to conduct business, and in good standing in all jurisdictions in which it conducts business, including the State of Delaware, and shall have the legal authority and power to offer, sell and/or install improvements that are permanently affixed to real property (“Improvements”). Each registered contractor shall comply with all applicable municipal, state and federal laws and regulations in the sale, provision, installation and financing of Improvements and professional services. Energize Delaware, its directors, officers, employees, and vendors make no assurance that any person or entity will gain additional business or any other business advantage from being a registered contractor and assumes no liability. Each registered contractor waives the right to bring or assert any claim against Energize Delaware, its directors, officers, employees, and vendors relating to its registration and status as registered contractor (including listing of information), and releases, remises and forever discharges Energize Delaware, its directors, officers, employees, and vendors from any and all liability therefore or relating thereto.

By submission of this Registration Form, each registered contractor agrees that information provided on this form may be published or otherwise publicly disseminated. Although Energize Delaware does not claim ownership of any of the information, by providing information for the Registered Contractor database, each registered contractor automatically grants, and each registered contractor represents and warrants, that registered contractors have the right to grant to Energize Delaware an irrevocable, perpetual, non-exclusive, fully paid, worldwide license to use, copy, perform, display, reproduce, adapt, modify and distribute such information and to prepare derivative works of, or incorporate into other works, such information, and to grant and to authorize sublicenses (through multiple tiers) of the foregoing. By providing Energize Delaware with information, each registered contractor automatically grants Energize Delaware all rights necessary to prohibit the subsequent aggregation, display, copying, duplication, reproduction or exploitation of the information published or otherwise made available by Energize Delaware by any other party.

Each registered contractor acknowledges and agrees that its registration with C-PACE is voluntary and is no guarantee that contractor will be hired or perform any services in connection with C-PACE. Registration shall not be deemed to imply any representation or warranty on behalf of Energize Delaware, or to create any relationship of employer and employee, or of principal and agent, partnership or joint venture, or create any other fiduciary relationship.

By submitting this form, you represent that you are authorized to act on behalf of the contractor and that the company accepts and agrees to the Registered Contractors Terms and Conditions.

(contractor company name)

By: _____
(sign)

_____ Date

(print name and title of authorized contractor representative)